

# **DIRECT DEPOSIT AUTHORIZATION**

LAST NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_

MIDDLE INITIAL \_\_\_\_\_

BANK NAME \_\_\_\_\_

BANK ACCOUNT NUMBER \_\_\_\_\_

BANK ROUTING NUMBER \_\_\_\_\_

I hereby request the deposit of my entire paycheck into the above named account on every pay period.

## **THIS ACCOUNT IS A:**

\_\_\_\_\_ CHECKING

\_\_\_\_\_ SAVINGS

***NOTE: Please attach a deposit slip or cancelled check to this form to expedite this process.***

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date